

----- Forwarded message -----

From: **Janece Rogers** <janece.rogers@dcsdk12.org>

Date: Wed, Aug 29, 2012 at 2:46 PM

Subject: 12-13 Final HS Schedule Calculation

To: SDIS High School Registrars <sdis-high-school-registrars.usergroup@dcsdk12.org, vernie kent <vernie.kent@dcsdk12.org, Bryan Mitchell <bryan.mitchell@dcsdk12.org, Ronda Goode <ronda.goode@dcsdk12.org, steven johnson <steven.johnson@dcsdk12.org, cindy jones <cindy.jones@dcsdk12.org, Daniel McMinimee <Daniel.McMinimee@dcsdk12.org

Hi Everyone,

Attached are the final schedule calculation for each school. Each school has its own worksheet. Schools attempted to get 5 classes to be full-time. These calculations do not included the 24 hours for Parent/Teacher contact time. All Calculations are very close. I am worried about LHS the school, with 5 classes, the schedule is short 360 hours without including the 24 hours for PT conferences. If you included PT time with the 5 classes it makes the 360 required hours only by 2 hours and if there is two snow days the 5 classes will not work.

Any student in question should be run through the calculation just to be sure. And, if you need to add a class to get the hours correct please do so and quickly we're less than a month away from the count. Please remember Part-time is 90 - less than 360 and Full-time is greater than 360 hours per term. The term is total instructional days divided by 2.

Please let me know if you have any questions.

Thanks for your attention to this matter,

--

Janece Rogers
Manager, Student Data & Information Services
Business Services
Douglas County School District
701 Prairie Hawk Dr.
Castle Rock CO 80109
PH 303.387.9376
FAX 303.387.0285

--Forwarded Message Attachment--

From: McRee_R@cde.state.co.us

To: janece.rogers@dcsdk12.org

CC: Abbey_S@cde.state.co.us; Okes_J@cde.state.co.us

Subject: DCSD Audit Update

Date: Thu, 29 May 2014 19:23:42 +0000

Hi Janece,

Per our telephone conversation today, I would like to meet with you on Monday, June 9, 2014 at your district offices to review the "exception" list.

As we discussed, I have flagged over 850 students who were reported for full time funding, but who appear to be part time based on the bell and student schedules previously provided. Because of the number of students flagged, I would like to spend some time reviewing the bell schedule calculations for your traditional high schools (where the main issues are) and discuss the next steps your district might consider taking in reviewing those students who have been flagged.

In the event you think it would be helpful or appropriate to have other DCSD administrative staff at the meeting, please let me know. My preference and recommendation is that we ensure that we are all on the same page as we move forward with this audit given the potential number of students/FTE adjustments.

As a reminder, the list I will be providing on June 9th is just the initial "working" list of potential exceptions. As is the case with every audit, we will work together to determine which students can be removed based on additional documentation provided, prior to my drafting the audit report (which would likely occur sometime in July 2014).

Thanks,

Rebecca McRee | Field Analyst Coordinator | Colorado Department of Education |

201 E. Colfax Ave., Room 201, Denver, CO 80203 | tel [303.866.6805](tel:303.866.6805) | www.cde.state.co.us |

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From: McRee_R@cde.state.co.us

To: janece.rogers@dcsdk12.org

CC: Abbey_S@cde.state.co.us

Subject: DCSD: Highlands Ranch HS calculation

Date: Tue, 17 Jun 2014 22:10:21 +0000

Hi Janece,

I apologize, but the previous calculation I emailed to you today was incorrect for this school. My silver column of total minutes for each period was not calculating correctly for almost all periods, and after receiving the email from the school, I had to adjust the senior days down an additional three days. After making these corrections (see attached), it does not appear as though any combination of 5 classes plus "Meeting" would result in FT funding for any student at this high school- regardless of their grade level.

The reduction in scheduled days for all students, as well as the break down using all of the various bell schedules actually had the effect of pulling the students farther away from FT from what was initially provided (i.e. if I were to apply the attached average daily minutes to those students who were flagged, they would have fewer hours than what is currently reflected on the schedules I provided last week).

If you would like to review the attached and talk about it again, please let me know. At this time, given the new (or correct) bell schedule(s) and calendar you provided, I will not be able to clear any students for this school.

Please let me know if you have any questions.

Rebecca McRee | Field Analyst Coordinator | Colorado Department of Education |

201 E. Colfax Ave., Room 201, Denver, CO 80203 | tel [303.866.6805](tel:303.866.6805) | www.cde.state.co.us |

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From: McRee_R@cde.state.co.us

To: janece.rogers@dcsdk12.org

CC: Abbey_S@cde.state.co.us

Subject: DCSD Audit: Oct 2012 Highlands Ranch HS

Date: Tue, 24 Jun 2014 16:35:47 +0000

Janece,

This is to confirm that I have once again reviewed the Oct 2012 Highlands Ranch bell schedule calculation and adjusted to allow for 176 days (per the district calendar). However again, no combination of courses allowed for full time funding.

Thanks,

Rebecca McRee | Field Analyst Coordinator | Colorado Department of Education |

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From: McRee_R@cde.state.co.us
To: janece.rogers@dcsdk12.org
CC: Okes_J@cde.state.co.us
Subject: DCSD Audit Update- Oct 2013
Date: Wed, 28 Jan 2015 02:20:57 +0000

Hi Janece,

At the start of today I had 1,292 student for whom I had flagged for additional documentation/possible exception for Oct 2013.

I was able to clear 261 students for misc. enrollment, attn., and scheduling issues (including work study, professional internship, etc.).

I was able to clear 227 students who needed their CE courses evaluated as credit hours for their reported funding level (this was addressed by reviewing the invoices previously provided showing payment and credit hours).

Total resolved today = 488 students.

Number of students needing further resolution = 804 students (this includes the students at Legend for whom I still need to review the documentation provided today).

In addition, I still have 1 school and 2 student types to evaluate prior to giving you the current list.

I will plan on being back out at your district office on Friday.

Thanks,

Rebecca

Rebecca McRee
Field Analyst Coordinator
Field Analyst Support Team

P 303.866.6805
201 East Colfax Avenue, Room 209, Denver, CO 80203
McRee_R@cde.state.co.us | www.cde.state.co.us

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From: McRee_R@cde.state.co.us

To: janece.rogers@dcsdk12.org

CC: Okes_J@cde.state.co.us

Subject: RE: DCSD Audit Update

Date: Tue, 3 Feb 2015 17:44:06 +0000

Hello,

I just wanted to give you a heads up that I revisited the Legend bell schedule for Oct 2013 given the information provided by the school last week for the Period 0 Seminar class.

Per the school, this class met every Wednesday from 7-7:50 which equals 50 minutes per week. I did not include passing time since the Period 0 on Wednesday was before PLC which was non-instructional (except for those handful of students which I will review separately). This means that Period 0 Seminar averages 10 minutes per day.

The five longest periods = $48.5 + 48.5 + 46 + 46 + 43.5 = 232.5$ min/day plus 10 min/day for Seminar = 242.5 min/day which is Part Time.

As such, these students will be flagged as part time on the exception list I provide later this week for October 2013.

Rebecca McRee
Field Analyst Coordinator
Field Analyst Support Team

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201 East Colfax Avenue, Room 209, Denver, CO 80203
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From: Janece Rogers [mailto:janece.rogers@dcsdk12.org]
Sent: Tuesday, February 03, 2015 10:22 AM
To: McRee, Rebecca
Subject: Re: Audit Update

Hi,

I'm not in the office today. I'm at the CSIS conference and will be back in the office tomorrow. I have time in the morning before 10:00 if you are available then.

On Feb 3, 2015 9:52 AM, "McRee, Rebecca" <McRee_R@cde.state.co.us wrote:

Hi Janece,

Can you give me a call today if you get a chance.

Thanks,

Rebecca McRee
Field Analyst Coordinator
Field Analyst Support Team

--Forwarded Message Attachment--

From: Okes_J@cde.state.co.us

From: Janece Rogers [mailto:janece.rogers@dcsdk12.org]

Sent: Wednesday, February 04, 2015 11:31 AM

To: McRee, Rebecca

Subject: Fwd: 4271 LHS 12-13 Bell Schedule

Hi Rebecca,

Attached Legend High Schools 12-13 Bell Schedule.

Finally!

----- Forwarded message -----

From: **Dianne Prutch** <Dianne.Prutch@dcsdk12.org>

Date: Wed, Feb 4, 2015 at 11:28 AM

Subject: Re: 4271 LHS 12-13 Bell Schedule

To: Janece Rogers <janece.rogers@dcsdk12.org>

Is this what you need?

"Di" Dianne Prutch

Administrative Assistant to Jason Jacob

Legend High School

303-387-4504

On Wed, Feb 4, 2015 at 11:13 AM, Janece Rogers <janece.rogers@dcsdk12.org> wrote:

Hi Di,

I've been looking for a LHS hard copy of the 12-13 bell schedule and I cannot find it, would you by chance be able to send me a hard copy?

Thanks,

--

Janece Rogers

Manager, Student Data & Information Services

Business Services

Douglas County School District

701 Prairie Hawk Dr.
Castle Rock CO 80109
Main 720.433.0095
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From: McRee_R@cde.state.co.us
To: janece.rogers@dcsdk12.org
Subject: RE: 4271 LHS 12-13 Bell Schedule
Date: Wed, 4 Feb 2015 19:33:37 +0000

Thanks, Janece.

This bell schedule matches the bell schedule provided for the 2013/14 year. As such, even if the school had attendance verification for the Period 0 Advisement class, no combination of 5 classes plus this period 0 would be enough for full time.

Rebecca McRee
Field Analyst Coordinator
Field Analyst Support Team

To: elizabeth.fagen@dcsdk12.org; bonnie.betz@dcsdk12.org; corey.wise@dcsdk12.org;
 Steven.cook@dcsdk12.org; Robert.Ross@dcsdk12.org
 CC: Emm_L@cde.state.co.us; tony.dyl@state.co.us
 Subject: Meeting Follow-up
 Date: Fri, 10 Apr 2015 23:57:01 +0000

All,

Pursuant to our discussion on April 7th, I wanted to provide some additional information related to the treatment of advisement type courses. Below is a summary of how these courses were treated:

School	School Year 2012-13	School Year 2013-14
CVHS	Advisement: Allowed	Advisement: Allowed
CHS	Homeroom: Allowed	Homeroom: Allowed
DCHS	Academic Assistance: Not Allowed – optional attendance period Senior Options: Not Allowed – non-instructional period; label to designate off hour	Academic Assistance: Not Allowed – optional attendance period Senior Options: Not Allowed – non-instructional period; label to designate off hour
HRHS	Meeting/Advisement: Not Allowed – contact hours did not increase when recalculated pursuant to detailed bell schedules	Meeting/Advisement: Not Allowed – contact hours did not increase when recalculated pursuant to detailed bell schedules
LHS	PLC: Not Allowed - non-instructional period Advisement: Not Allowed – attendance not taken; class did not appear on students’ transcripts (Note: The majority of identified students would still be below the 360 hour threshold for full-time funding even if Advisement was allowed.)	PLC: Not Allowed (unless student had Period 0 class and Seminar class) – non-instructional period Seminar: Allowed – attendance not taken; class did appear on students’ transcripts
MVHS	Access: Allowed	SOAR: Not Allowed – non-instructional period
PHS	Advisement: Allowed	Advisement: Allowed
RCHS	Access: Allowed	Access: Allowed
TRHS	Seminar: Allowed Access: Allowed	Seminar: Allowed Access: Allowed

Additionally, we have developed the following timeline in order to finalize the audit prior to the end of the fiscal year:

Deliverable	Date
CDE issues draft audit report	April 10, 2015 (Sent via FTP secure transfer)
District submits comments on draft audit report/provides additional documentation if appropriate	No later than April 30, 2015
CDE issues final audit report	May 6, 2015
District submits appeal to the Commissioner	No later than June 5, 2015
Commissioner issues ruling on appeal	No later than June 30, 2015

We would greatly appreciate if the district could provide comments on the draft audit report and/or the appeal as soon as possible, but no later than the listed dates. Please let me know if you have any questions.

Thank you!